

## T&Cs

We are Delighted you have selected Cyprus Wedding Decorations for your forthcoming Wedding and we look forward to making it a memorable occasion. Please read the following terms and conditions carefully and forward the signed booking form to us

### **AGREEMENT**

This is a contract for Wedding Decoration Services to be provided by Cyprus Wedding Decorations and /or Individuals Subcontracted to do work for Cyprus Wedding Decorations Ltd. it contains the entire understanding between the client and the wedding supplier

### **DECORATING ARRANGEMENTS**

It is the Client's responsibility to communicate with CWD the number of guests attending to enable the Decorator to obtain the necessary items needed for decorating. A minimum of 4 hours must be agreed with the venue for the Decorator to perform the work. Some events will need more time depending upon requirements. If the venue will allow decorating the day before, the Decorator will make every effort to accommodate this. Just as it takes many hours to set up and decorate, it will also take time to break down all decorations. For this reason a minimum of 2 hours must be agreed with the venue for breakdown.

### **THIRD PARTY CONTRACTORS**

The contractor will inform CWD of any third party decorators beign at the venue

### **OWNERSHIP OF DECORATIONS:**

It is agreed that all decorations ordered & delivered as per the contract shall remain the property of CWD.

### **DAMAGE TO PROPERTY AND LOSS OF ITEMS:**

The Client will be responsible for any damage to property including, but not limited to, centerpieces, chair covers, sashes, glassware, mirror plates etc. All damage and or missing property will be charged at full replacement cost. If the client's guests remove items (i.e. centerpieces, decorative accents, etc) that are the property of CWD, then the Client will be charged the total replacement cost for the items.

### **BOOKING FEE/DEPOSIT**

The Fee is based on the number of guests, the type of service and the decorating items. Location fees will be added if the venue is outside a 20 mile radius of CWD. Minimum order for West Coast Area (Paphos) is 100€ and 400€ for East Coast Area (Limassol, Protaras & Agia Napa) NOT including any fees.

You agree to pay the full price listed on your invoice for the hire from CWD

The non-refundable booking fee is due on the signing of this agreement which is 20 % of the total cost. the remaining balance is due 1 month before the wedding day.

### **LAST MINUTE BOOKINGS**

Last minute bookings are acceptable depending on availability. Full payment is required at the time of booking for orders required

### **DELIVERY AND COLLECTION**

All Hired goods will be delivered And collected by CWD professional staff . We will not be liable for any delays in delivery/collection caused by any circumstances beyond our control.

### **CANCELLATION PLEASE CAREFULLY CONSIDER THE CANCELLATION TERMS BEFORE COMMITTING**

If the event is cancelled within 8 weeks of eth event date, a cancellation fee of 50 will be charged by CWD in addition to the non refundable deposit fee. Cancellations outside this time do not need any extra charge. Cancellations within the 4 weeks prior to the event will be charged in full.

CWD reserves the right not to charge a cancellation fee in certain circumstances which has been agreed in writing.

All cancellation fees must be in writing. CWD will NOT be held liable for circumstances out of our control which result in postponement or cancellation.

CWD in the event that the company has to cancel due to reasons beyond our control, then an alternative supplier will be sourced by CWD or a 100% refund will be given for all monies paid to date.

### **LIABILITY**

CWD shall not be responsible for injury or damage to persons or property what so ever sustained arising from any goods under hire.

The hirer will be responsible for ensuring the hired decoration is fitted correctly to prevent any injury. And all reasonable care is executed in the vicinity of all hired items. We shall be under no liability in respect of any defect arising from willful damage, abnormal usage conditions, failure to follow our instructions (whether oral or in writing), misuse/alteration/repair/remove of the Hired Items without our approval.

Please note that some sweets may contain or have traces of nuts or nut oils, they may also have been in contact with sweets that contain nuts. CWD cannot be held responsible for any issues resulting from any food allergies.

Sparklers You must check with your hotel/venue that they will allow the use of and where of any sparklers. We will not be held responsible for the hotel confiscating these from your party. Please also ensure that safety is considered always and that children are supervised. We cannot be held responsible for any damage or injury caused from the use of the sparklers.

Hanging Decorations Prior to ordering you must check that the hotel/venue allow hanging decorations and that the maximum hanging height should be no more than 3 meters for health and safety purposes. We cannot be held responsible for not being able to fulfill your order and no refund will be given.

Wedding Post Box Not all our post boxes are lockable, therefore a nominated person from your wedding party should be given responsibility to empty the post box of any contents at the end of the evening. We cannot be held responsible for anything that may go miss-ing from the post box.

### **SAFETY**

In the event that the Decorator deems the event to be unsafe, the Decorator reserves the right to halt all services and provide the same services on a different date or at a different location. If the Client or the Client's guests cause the event to become unsafe, then the Client will pay any fees associated with changing the date of the services.

**DISPLAY/ PROMOTION:** It is agreed that Decorative Details may display and use video and photographs from the event for their website, internet promotion and any other non-commercial purposes thought proper by Decorative Details. All video or photographs are subject to be posted on all social networking sites for promotional purposes only. The Client is responsible for giving prior notice of any photos or videos he/she wishes not to be publicized. Decorative Details possesses full ownership of all video and photos of the decorating process and final set up photographed by Decorative Details and its affiliates. Therefore Decorative Details has permission to place their name and logo on any photographs taken by Decorative Details.

### **RIGHTS RESERVED**

Failure to sign and return these terms & conditions when placing a deposit on a booking & receiving these terms, does not waiver your obligation under them. Signed Terms & conditions are required to confirm a booking. Failure to supply them may result in the cancellation of your booking. Written notice will be given in such a case.

Once an initial booking fee has been received, the hirer automatically enters into an agreement with CWD and subsequently agrees to adhere to all terms listed within this documentation.

I hereby accept all terms and conditions applied here above

Signed by Bride: \_\_\_\_\_ Date \_\_\_\_\_

Signed by Groom: \_\_\_\_\_ Date \_\_\_\_\_

A scanned copy of the signed contract for CWD will be sent with confirmation of the order

Signed by CWD: \_\_\_\_\_ Date \_\_\_\_\_